

Township High School District 214
Elizabeth Ennis, Superintendent

BUFFALO GROVE HIGH SCHOOL

1100 WEST DUNDEE ROAD • BUFFALO GROVE, IL 60089 • (847) 718-4000 / FAX (847) 718-4122

Patrice Johannes, Principal
Raphael Martinez, Associate Principal
Carol Burlinski, Associate Principal
Mark Schaezlein, Assistant Principal

Patricia Dean, Assistant Principal
Craig Kincaid, Dean of Students
Lisa Bollow, Dean of Students

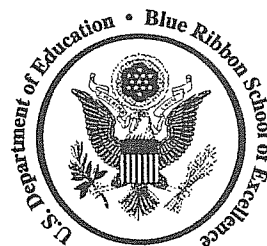
April 20, 2005

Mr. Don Cosley
1931 Rohlwing Road
Suite C
Rolling Meadows, IL 60008

Dear Don:

Congratulations! We are elated to recognize you as Buffalo Grove High School Distinguished Alumni and we look forward to your visit to our campus. We are proud of our graduates and their many accomplishments and we look forward to introducing you to our current student body. In preparation for this event, I thought I would provide you with the following details.

- The recognition will be held, **Tuesday, April 26, 2005**, in our gymnasium
- You will be recognized during our annual Spotlight Assembly, an all school assembly when we recognize the achievements of our student body.
- During the assembly you will be introduced to the student body, and a brief biography about your accomplishments will be read. You will not have to prepare a speech or answer impromptu questions; we want you to enjoy the moment.
- We would like to initially meet with you at 7:30 AM in the main office. Our principal, Patrice Johannes, will greet you, take your coats, take care of any of your concerns, and then bring you to the gym where you will have the chance to see the assembly set up. At that time, we will brief you on details and answer any questions you may have. I can assure you, this will not be a complicated process. We put this assembly together 90 minutes before we do it for the student body.



Page Two
Mr. Don Cosley
April 20, 2005

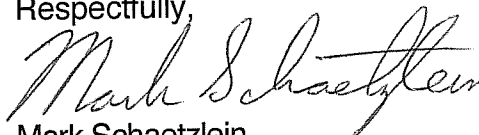
After the assembly is completed, we have plans for the rest of the day which I believe you will enjoy. First, we want you to have the opportunity to meet with staff members who you may have had as teachers and would like to visit. We want you to have full access to BG and view the changes which have occurred over the past years (you will be amazed). Most importantly, we want our students and staff to have the opportunity to interact with you as you share your experiences with them. These activities might range from an unannounced visit to a classroom to visit a faculty member to a prearranged visit with a class to engage in a stimulating discussion. During the course of the day, if there is something special you would like to do while at BG, please let me know and I'll try to make the necessary arrangements.

Before closing, I wish to inform you that we will be mounting a plaque on our Distinguished Alumni Wall with your picture and your name. Obviously, to do this I will need a picture. If you have a favorite 8" x 10" picture available, please bring it along on the 26th. If you do not have this type of photo available, we will be having a photographer on hand to take pictures that day who would be glad to take a new headshot for the plaque.

We are looking forward to your visit. I believe you will enjoy the day as you come back to be recognized as a Distinguished Alumni.

If you have any questions, please call me at (847)718-4018.

Respectfully,



Mark Schaetzlein
Assistant Principal

MS:aw